



**Substitute Teacher
2024-25 School Year**

CCJDS is seeking substitute teachers for grades K-8. This is an on-call position when teachers are absent.

We are a K-8 independent school with approximately 180 students, accredited by the California Association of Independent Schools and the Western Association of Schools and Colleges. The school offers small class sizes, teaching assistants, a supportive environment, true dedication to professional growth, and an innovative approach to learning.

The Contra Costa Jewish Day School welcomes qualified applicants with a variety of talents, interests, backgrounds and perspectives. CCJDS does not discriminate based on race, color, national or ethnic origin, sex, religion, sexual orientation, gender identity or physical disability in the admission of students or the employment of staff, nor does it tolerate sexual harassment.

Responsibilities:

- Implement lesson plans and schedule for the day as determined by the teacher(s) and administration.
- Cover the absent teacher's duties and responsibilities such as lunch and/or recess duties.
- Maintain the established routines and procedures of the school.
- Maintain a professional appearance and adhere to the expectations of faculty and staff as outlined in the faculty handbook.

Desired Qualifications:

- A Bachelor's Degree from a four-year institution
- Experience with K-8th grade students
- Effective classroom management skills
- Excellent communication and interpersonal skills

This position is paid hourly, at \$21-\$30 per hour, depending on experience and credentials. School hours are from 7:55-3:00 for lower school and 7:55-3:30 for middle school.

For more school info visit: <https://www.ccjds.org>

Please send cover letter and resume to:

Andrea Hess

Dean of Faculty, Curriculum and Instruction

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